

Y R	MONTH	DAY		COUNCIL/COMM ITTEE	BUSINESS
09	May	Monday	11	AGM	Elect chair/vicechair
	May	Monday	18	Open Spaces	
	June	Monday	8	Council	Approve end of year accounts
	June	Monday	22	Leisure	
	July	Monday	13	Council	
	July	Wednesday	22	Environmental	
	August	Monday	10	Council	
	September	Monday	14	Council	Set date for Annual Dinner
	September	Wednesday	23	Environmental	
	September	Monday	28	Open Spaces	Hedge cutting Plan budget
	October	Monday	12	Council	Revise all orders, regulations and policies on a predetermined cycle*
	October	Monday	19	Leisure	Plan budget
	November	Monday	9	Council	Receive committees budget plans
	November	Wednesday	18	Environmental	
	December	Monday	7	Finance and personnel	Plan budget
	December	Monday	14	Council	Set precept/agree budget Pay Minibus insurance Donation for clock winding
10	January	Monday	11	Council	
	January	Monday	25	Open Spaces	Tenders Burial fees
	February	Monday	8	Council	
	February	Monday	15	Leisure	End of year finance
	March	Monday	8	Council	Award contracts Plan APM
	March	Monday	29	Finance	End of year accounts
	April	Monday	12	Council	Review employees' pay and conditions
	April	Monday	26	APM	

* Cycle of Policy revision in October each year

Policy	Date last revised	Next revision
Standing orders	2006	2010
Financial regulations	2009	2013
Burial Ground Regulations	2009	2012
Crisis management	2004	2009
Risk Assessment	-	2009
Complaints procedure	2007	2011
Grant Awarding policy	2009	2012
Community Engagement	2009	2011
Freedom of Information act	2009	2013

Committee	Members	Chair
Finance and personnel	Cllrs ,Brown, Millward	Brown
Open Spaces	Cllrs Langley, Lee, Morris	Lee
Leisure	Cllrs J Bush, S Bush, Hill, Vickery	Hill
(implementation of parish Plan issues)	Zoe Manning, Rick Hyde, Robin Jeacocke, Dave Ellis, Lyndon Bell, Angela Bell, Steve Schollmann, Councillors Langley, S Bush, Lee	Hyde

Leisure: upkeep, improvements and sustainability of

- Community Clubhouse,
- cricket club building,
- recreation fields,
- the three play areas

Open Spaces: upkeep, improvements and sustainability of

- hedges, fields, verges,
- bus shelters.
- traffic light area,
- clock tower and enclosure
- oak tree enclosure,
- dog bins, litter bins,
- signage
- Burial ground and adjoining car park
- Set fees for Burial ground interments, headstones and cremation tablets annually.

Finance and personnel:

- To maintain the finances of the council in the way approved by NALC.
- To keep under review the contracts, pay, hours and conditions of employees
- To initiate new Council policies

Environmental Advisory: to use the findings in the Parish Plan to:

- Supply data to the Parish Council to inform its planning and budget
- Improve links for pedestrian and cyclists within the parish
- Improve links for pedestrian and cyclists in the neighbouring parishes and national cycleways
- Work to protect and improve local ecology